

## Old Time Flowers 2024 Wedding Contract

Thanks so much for your interest in working with Old Time Flowers for your wedding! Please read through this contract carefully to decide if we'd be a good fit, then get in touch with questions and planning next steps.

### **Pick up arrangements:**

Customers pick up their flower order the day before the wedding. I will schedule pick-up details when you book your date and will email/text you a reminder a week before your wedding. You're welcome to come yourself or send friends or family members. If you are running more than 10-15 minutes late, please call or text me and let me know! I plan my work day around wedding pick-ups, so please be prompt to respect my schedule.

I'm also happy to deliver your flowers to your venue with prior arrangements. There is a travel fee for deliveries (varies based on mileage and time).

### **Transporting & storing your flowers:**

Bring milk crates or boxes to transport buckets of flowers in your car. Also bring towels/sheets to stuff around the buckets so they don't tip over. One bucket fits nicely in one milk crate. At home, flowers should be stored in a cool, protected place until you're ready to use them. A basement, mudroom, large fridge or walk-in cooler are all fine. Make sure the flowers don't touch the sides of the fridge or they might freeze! Check the water level in the buckets when you get home and add water if necessary so all the stem ends are submerged.

Wearable flowers come wrapped securely in plastic to-go containers. The containers should be stored in your fridge until you're ready to use them. Make sure the containers aren't touching the sides of the fridge or pushed too far back where the flowers might freeze.

Dried flowers come packed securely in cardboard boxes for you to take home. These should be stored somewhere dry and protected indoors, like a closet or bedroom, until you're ready to use them.

Following these guidelines will ensure your flowers stay beautiful for your wedding day. Once you pick up your flowers, I relinquish all responsibility for the quality and condition of the flowers, and it's up to you to take good care of them.

### **Booking, deposit & payment instructions:**

Email inquiries are followed up with a brief phone chat to discuss your vision and floral details. If we decide it's a good fit, I will email you a proposal and quote. To confirm your date on my calendar, a **50% non-refundable deposit** is due upon booking. Important note: I reserve the right to refund the deposit and any monies paid based on extenuating circumstances.\* Please consider this carefully before agreeing to work with me for your wedding.

\*See cancellation policy below.

Once I receive your deposit I will confirm with you via email and put your date on my calendar. The remaining balance is due one week before you pick up your flowers.

Payment can be made via venmo (@jennymonfore), check, cash or credit card. There is a small processing fee for credit card payments.

### **Making changes to your order:**

You're welcome to make changes to your order up to two weeks before your pick-up date. This allows me time to plan my harvest schedule accordingly. If you need to change your order or pick-up details less than 2 weeks before your scheduled date, I will do my best to accommodate but cannot guarantee I'm able to change given my busy schedule.

### **Cancellation policy:**

I understand unexpected things happen that are out of everyone's control. I do my very best to be flexible, understanding, and accommodating with you while being fair to myself and my business.

In the event of an emergency or unforeseen circumstances on the wedding partys' behalf, I'm happy to postpone your date on my calendar. Please contact me in writing as soon as possible to reschedule your date. Please know that I reserve the right to return the 50% deposit fee and any monies paid on a case-by-case basis, which will be discussed as necessary.

In the event of an emergency on my behalf and I'm unable to provide flowers for your wedding, I will let you know immediately and will issue you a full refund for the deposit and any monies paid. I'd be happy to provide a list of other farmer florists in the area that I recommend.

**Bucket return:** Please return my black floral buckets after the wedding. I re-use them and have a limited amount of these available. You can drop them off at my house any time that's convenient for you.

**Photos & social media:** I'd love for you to share photos of your flowers with me to use on my website and social media! I site professional photographers appropriately and use your initials to maintain privacy. Please let me know if you are not comfortable having your photos shared.

**Wedding contract:** By signing below and submitting your deposit, you confirm that you've read the information in this contract in its entirety and agree to all the conditions outlined. I agree to provide you with beautiful, high quality flowers and service for your wedding day.

Client signature & date

Jenny Monfore, Old Time Flowers owner

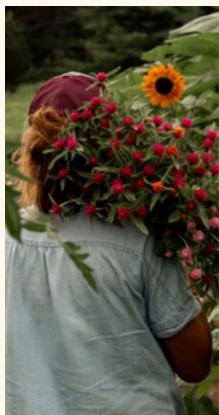
Signature & date

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Feel free to get in touch with me if you have any questions. I'm available by email, phone or text. Evening hours are the best time to reach me.

Thank you!



Old Time Flowers



**Jenny Monfore**  
*farmer florist*

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